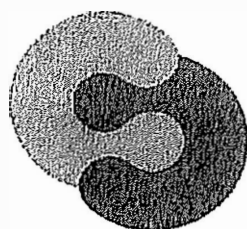


Chicago Center for Arts and Technology



CHICAT

Academic Catalog 2018 - 2019

© July 2018 CHICAGO CENTER FOR ARTS & TECHNOLOGY ACADEMIC CATALOG 1701 West 13th Street. Chicago, Illinois 60608

CHICAT is approved to operate by the Division of Private Business and Vocational Schools by the Illinois Board of Higher Education

Adult Training Programs

Health Information Technology Program

The Health and information program are designed to fulfill the market demand for trained medical coders, medical billers, and insurance claims processors. The goal of the Health Information Technology program is to provide students with a thorough understanding of the healthcare revenue cycle, medical records management, and medical coding. Graduates of the program will have skills useable for positions in various healthcare settings including outpatient hospital coding departments, health insurance companies, physician offices and medical coding service companies. Completion of this program provides students with certification as professional medical billers (CPB) and coders (CPC). The program is approved by American Academy of Professional Coders (AAPC).

Applicants must possess a high school diploma or GED, obtain an acceptable score on the TABE test (9), successfully interview with CHICAT staff.

Course Length: 32 weeks, 960 hours (didactic)
4 weeks 160 hours (externship)

Course Schedule: Monday – Friday 8:30 a.m. – 2:30 p.m.
Externship schedules are determined by the site

Food Quality Control and Assurance/Laboratory Technician

The In this course you will become familiar with the basic types of processed foods available to consumers, the basic types of processes utilized to preserve these foods and the fundamental scientific principles behind these processes. You will understand the main concepts of quality control for safety and quality in the processing of foods. You will also become familiar with the vocabulary of food technology to better understand the literature of food processing and evaluate the safety, advertising, quality and marketing of processed foods. You will learn the regulatory principles and manufacturing practices. By taking this course, you will become prepared to start a career in Food Manufacturing, Processing and Quality Control. Upon completion of Certification, students will have learned to:

Explain the scope and history of food science and technology.

Understand food composition and the major food categories including beverages, cereals, grains, fruits and vegetables, meat, poultry, eggs, seafood, milk and dairy products and confectionery products. Become familiar with basics of human nutrition and food labeling.

Understand the basic chemistry and functional properties of food carbohydrates, food lipids and food proteins, and the chemistry of colors and food flavors.

Explain the nature and function of food additives and food laws and regulations in United States.

Applicants must possess a high school diploma or GED, obtain an acceptable score on the TABE test (9), successfully interview with CHICAT staff.

Course Length: 24 weeks, 600 hours (didactic)
4 weeks 160 Hours (externship)

Course Schedule: Monday – Friday 8:30 a.m. – 2:30 p.m.
Externship schedules are determined by the site

Advanced Manufacturing maintenance Mechanic program

A Maintenance Mechanics work with production machines, typically in factories, and oversee machine performance and upkeep. Completion of the Maintenance Mechanics program will provide students with Manufacturing Service Skills Council (MSSC) certification as Certified Production Technicians (CPT) and OSHA 10 Safety Certification. This program is intended for the Food Manufacturing Industry but in general the program can lead students into careers in other industries as listed below.

All certifications will be MSSC:

Energy Maintenance and Engineering
Hydraulic and Pneumatic Fluid Power
Mechanical Tools and Drive Systems
AC/DC Electrical Systems and Programmable Logic Controllers
Flexible Manufacturing Conveyor & Robotic Systems
Shop Fundamentals advanced Manufacturing Maintenance Mechanic Program

Energy, Water and environmental Industry Maintenance engineering technician 1, 2 & 3
Engineering/Manufacturing Maintenance technician 1, 2 & 3. CHICAT's advanced manufacturing program provides students with a thorough understanding of the food manufacturing industry, but can also lead to careers in industries like:

Applicants must possess a high school diploma or GED, obtain an acceptable score on the TABE test (9) successfully interview with CHICAT staff.

Course Length: 24 weeks, 600 hours (didactic)
4 Weeks (externship)

Course Schedule: Monday – Friday 8:30 a.m. – 2:30 p.m.
Externship schedules are determined by the site

ACCREDITATION STATEMENT

* Chicago Center for Arts and Technology is not accredited by a US Department of education recognized accounting Body

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Institutional Disclosures Reporting Table

July 1, 2018 through June 30, 2019 (past fiscal year)

Per Section 1095.200 of 23 Ill. Adm. Code 1095:

Institution Name: Chicago Center for Arts and Technology

The following information must be included with the enrollment agreement, catalog, and posted on the institution's website.

Disclosure Reporting Category	Program Name	Health In Tech	Advan M MM	Food QC		
	CIP*	51.0707	47.0303	01.1099		
	SOC*	11-9110	49-0000	19-1012		
A) For each program of study, report:						
1) The number of students who were admitted in the program or course of instruction* as of July 1 of this reporting period.						
		18	15	17		
2) The number of additional students who were admitted in the program or course of instruction during the next 12 months and classified in one of the following categories:						
	a) New starts	0	0	0		
	b) Re-enrollments	0	1	0		
	c) Transfers into the program from other programs at the school	0	0	0		
3) The total number of students admitted in the program or course of instruction during the 12-month reporting period (the number of students reported under subsection A1 plus the total number of students reported under subsection A2).						
		18	15	17		
4) The number of students enrolled in the program or course of instruction during the 12-month reporting period who:						
	a) Transferred out of the program or course and into another program or course at the school	0	0	0		
	b) Completed or graduated from a program or course of instruction	14	15	10		
	c) Withdrew from the school	4	0	7		
	d) Are still enrolled	0	0	0		
5) The number of students enrolled in the program or course of instruction who were:						
	a) Placed in their field of study	5	7	5		
	b) Placed in a related field	4	6	4		
	c) Placed out of the field	0	0	0		
	d) Not available for placement due to personal reasons	0	0	0		
	e) Not employed	9	2	1		
B1) The number of students who took a State licensing examination or professional certification examination, if any, during the reporting period.						
		9	15	7		
B2) The number of students who took and passed a State licensing examination or professional certification examination, if any, during the reporting period.						
		5	12	7		
C) The number of graduates who obtained employment in the field who did not use the school's placement assistance during the reporting period; such information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.						
		0	0	0		
D) The average starting salary for all school graduates employed during the reporting period; this information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.						
		\$ 40,350.00	\$52,860	\$39,140		

*CIP--Please insert the program CIP Code. For more information on CIP codes: <https://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>

*SOC--Please insert the program SOC Code. For more information on SOC codes: <http://www.bls.gov/soc/classification.htm>

*A course of instruction is a stand-alone course that provides instruction that may or may not be related to a program of study, but is either not part of the sequence or can be taken independent of the full sequence as a stand-alone option. A Course of Instruction may directly prepare students for a certificate or other completion credential or it can stand alone as an optional preparation; or in the case of students requiring catch-up work, a prerequisite for a program. A stand-alone course might lead to a credential to be used toward preparing individuals for a trade, occupation, vocation, profession; or it might improve, enhance or add to skills and abilities related to occupational/career opportunities.

) In the event that the school fails to meet the minimum standards, that school shall be placed on probation.

) If that school's passage rate in its next reporting period does not exceed 50% of the average passage rate of that class of schools as a whole, then the Board shall revoke the school's approval for that program to operate in this State. Such revocation also shall be grounds for reviewing the approval to operate as an institution.

**The Chicago Center for Arts and Technology is not accredited by the US Department of Education recognized Accrediting Body*

TUITION & FEES

NON-REFUNDABLE REGISTRATION FEE: \$ 0

TUITION: \$ 0

BOOKS & SUPPLIES: \$ 0

MISC. EXPENSES: \$ 0

OTHER: \$ 0

Other Includes: _____

TOTAL COST FOR 0 PROGRAM / COURSE: \$ 0

Graduation Requirements

The student is responsible for meeting all requirements for graduation. The institution may offer additional assistance to the student, but the final responsibility for meeting the requirements for graduation rests with each student:

1. Satisfactory completion of the required subjects in the prescribed curriculum;
2. Attainment of a minimum cumulative 2.0 G.P.A. (Medical / Lab Quality Control Tech students only)
3. Completion of 90% of scheduled class hours; and
4. Settlement of all financial obligations to the school.

Additional requirements may exist to qualify for externships and/or employment.

REFUND / CANCELLATION POLICY

Stakeholders including private philanthropy, foundation contributions, local and state government support, generously sponsor the tuition costs for students enrolled at the Chicago Center for Arts and Technology. Funding sponsoring a student who does not complete training is returned to the CHICAT Tuition Sponsorship Fund. There are no fees for books. Uniforms and tools are provided to students enrolled in programs that require them.

When a student gives written notice of cancellation, CHICAT will provide a refund to the amount of at least the following:

1. When a notice of written cancellation is given before midnight of the fifth business day after

the date of enrollment but prior to the first day of class, all tuition shall be refunded to the Tuition Sponsorship Fund.

2. When notice of cancellation is given after midnight of the fifth business day following acceptance but prior to the close of business on the student's first day of class, all tuition shall be refunded to the Tuition Sponsorship Fund.

3. When notice of cancellation is given after the student's completion of the first day of class attendance, but prior to the student's completion of the first day of class attendance, but prior to the student's completion of the 5% of the course of instruction, CHICAT will retain 10%. 90% of the tuition shall be refunded to the Tuition Sponsorship Fund.

4. When a student has completed in excess of 5% of the course of instruction CHICAT may retain an amount-computed pro rata by days in class plus 10% of the tuition up to completion of 60% of the course instruction. The balance shall be refunded to the Tuition Sponsorship Fund.

5. When the student has completed in excess of 60% of the course of instruction, CHICAT may retain the entire tuition.

The unexplained absence of a student for more than 15 days shall constitute constructive notice of cancellation to CHICAT. For purposes of cancellation, the date shall be the last day of attendance.

CHICAT shall mail a written acknowledgement of a student's cancellation or written withdrawal to the student within 15 calendar days of the postmark date of notification

Disclaimer of Employment Guarantee

The Chicago Center for Arts and Technology does not guarantee that it can place graduates in jobs; however, the Chicago Center for Arts and Technology does assist graduates with job placement. Resumes for graduates will be submitted to companies at the employment services personnel's discretion.

The Chicago Center for Arts and Technology asks that ALL students work with the Business Services Coordinator to secure full-time, permanent employment at or about the time of successful program completion. It is the student's right and duty to conduct a successful job search resulting in training related employment.

It is the graduate's responsibility to notify the Chicago Center for Arts and Technology within seven (7) days of:

- Finding employment

Tuition by Adult Program

Health Information Technology

Number of Clock Hours: 1120 hours
Length of Program: 36 weeks
Book Costs: Included in tuition
Tuition: \$8,000

Lab/Quality Control Technician Program

Number of Clock Hours: 640
Length of Program: 20 weeks
Book Costs: Included in tuition
Tuition: \$8,000

Maintenance Mechanic Program

Number of Clock Hours: 724
Length of Program: 28 weeks
Book Costs: Included in tuition
Tuition: \$8,000

Tuition includes all materials needed for the class. The Chicago Center for Arts and Technology provides students with appropriate safety material, software, books, uniforms and other materials as needed.

The Chicago Center for Arts and Technology does not charge application fees, registration fees, book fees, or any fee other than the base tuition listed above.

Full-Time Student Status

All Chicago Center for Arts and Technology career programs are full-time. The academic workload is defined as any combination of courses and/or externships the institution considers sufficient to classify the student as full-time.

Credit Transfer to Another School or College

Acceptance of credits from one institution to another is at the discretion of the receiving institution. Chicago Center for Arts and Technology does not imply, promise, or guarantee that credits earned at Chicago Center for Arts and Technology will be accepted at another school. Students planning to transfer should consult with the registrars at those institutions concerning the acceptance of coursework completed at Chicago Center for Arts and Technology.

The Chicago Center for Arts and Technology is not an accredited institution.

Clock Hour Computation

A clock hour is a unit of curricular material representing a class hour of 50-60 minutes of classroom instruction.

Credit Hour Computation-Degree Programs Only

One credit hour of lecture is a unit of curricular material representing 15 clock hours of classroom instruction (lecture).

One credit hour of laboratory is a unit of curricular material representing 30 clock hours of laboratory instruction.

One credit hour of practicum is a unit of curricular material representing 48 clock hours of practicum experience (externship).